

## **Sr. Supply Chain Manager**

### **Job Overview:**

The Sr. Supply Chain Manager coordinates, organizes, and oversees all activities involved in the identification, acquisition, production, and distribution of the company's goods. They are responsible for managing the flow of goods, resources, and information required by the supply chain to ensure that critical processes run effectively and achieve organizational goals and performance KPIs.

This is an on-site salary position and requires a daily presence at our Cle Elum, WA facility. The work schedule is Monday through Friday and standard business hours (6 a.m. to 3:30 p.m.).

### **Key Responsibilities:**

- Supervise the data flow within the product management process, ensuring that the data addresses the product's features and functionality.
- Own, ensure accuracy and disseminate purchased product information such as pricing, availability, and performance.
- Drive the development, documentation, and implementation of process improvements related to product development, including collaboration to optimize process flow within all functions.
- Lead coordination activities with procurement, production, inventory control, distribution, transportation, and other functions to optimize the supply chain.
- Collaborates with other departments and stakeholders to identify and maintain resources needed to establish and provide an effective supply chain.
- Establishes performance metrics for measurement, comparison, or evaluation of factors affecting the supply chain.
- Develops policies to increase efficiency throughout the supply chain while ensuring quality and safety; implements subsequent changes to processes.
- Drive Cap-Ex investments within warehouse focused on safety, ROI, and payback, including needs for material-handling equipment and staffing.
- Oversee price negotiations for raw material and delivery with suppliers, vendors, and/or shipping companies.
- Participates as a member of the product development team, providing information and guidance on availability and cost of supplies and materials.
- Drive supply chain business decisions with data analysis; promote the availability and use of data across the operations team for effective decision making.
- Take a leadership role in team coordinating engineering changes, product line extension, or new product launches to ensure timely and orderly material and production flow transitions.
- Develop and assess the program and cadence to monitor the performance of suppliers, including the ability to meet quality and delivery requirements; approve new suppliers in collaboration with other departments.
- Performs other related duties as assigned.

### **Preferred Requirements:**

- Bachelor's degree in business, supply chain, or related field required; master's degree preferred.
- Three years of supply chain management experience required.
- Three years of experience as a supervisor, manager, or similar relevant position required.
- Experience in an Oracle ERP system.

### **Skills/Competencies:**

- Comfortable dealing with ambiguity, creates flexible strategies and adapts quickly to changing business environment
- Excellent verbal and written communication skills.
- Excellent interpersonal and negotiation skills with a proven ability to create and maintain positive working relationships with vendors, suppliers, shippers, and customers.
- Strong supervisory and leadership skills.
- Excellent organizational skills and attention to detail.
- Thorough understanding of company products and logistics.
- Strong analytical and problem-solving skills.
- Proficient with Microsoft Office Suite or related software.

### **Work Environment**

While performing the duties of this job, the employee is occasionally exposed to a warehouse environment and will be required to wear the appropriate PPE. While performing the duties of this job, the employee is regularly required to sit, stand, walk, and talk or hear. The employee is occasionally required to use hands and fingers to type or dial, climb, or balance, stoop, kneel, crouch or crawl, and reach with hands and arms.

This job is performed in a professional office environment. The following list is representative of the work environment employees encounter while performing the essential functions of this job:

- Moderate noise (i.e., business office with computers, printers, phones)
- Typical office lighting and temperatures
- Moderate interruptions
- Ability to work in a confined area
- Ability to sit at a computer for an extended period

The employee must be able to lift and/or move up to 25 pounds. This position requires computer use. Specific vision abilities required by this job include close vision, color vision, distance vision, depth perception, and ability to adjust focus.

### **Compensation:**

Shoemaker Manufacturing has an effective process for assessing market data and establishing ranges to ensure we remain competitive. You are paid within the salary range based on your experience and market position.

The range for this salary position is: **\$87,015 - \$116,140**

Employees may be eligible for pay incentives based on overall corporate and individual performance or at the discretion of the CSWI Board of Directors.

**Benefits:**

At Shoemaker, our employees enjoy the following benefits to support their physical, financial, and emotional wellness. These benefits include comprehensive medical, dental and vision plans, 401(k), ESOP, life insurance, paid time off program with paid holidays, and various wellness programs.